

DORR TOWNSHIP LIBRARY

BOARD OF TRUSTEES

MEETING

Dorr Township Library

Date: December 11, 2017

7:00 P.M.

MINUTES

Meeting was called to order at 7:10 pm by Rachel Vote, President.

Pledge of Allegiance: Was said.

Roll Call: Present- Rachel Vote, Barb Gibson, Marcia Brock, Sara Rydman, Tara McMillen, Jennifer Klug **Absent-** None. Elyshia Schafer, Library Director, was also present. One visitor, Shirley Bruursema.

Approval of the Agenda: Gibson motioned to approve the agenda, seconded by Vote. All yes, motion carried.

Approval of the Minutes: Motioned to approve the November 13, 2017 minutes by Gibson, seconded by McMillen. All yes, motion carried.

Treasurer's Report: Brock motioned to receive and file the November 2017 Treasurer's report, seconded by Rydman. All yes, motion carried. Gibson motioned, seconded by Brock to pay the November 2017 credit card bill in the amount of \$4,045.01. All yes, motion carried.

Public Comment: None.

Director's Report: Schafer provided a report of information about library programming and events during the preceding month and upcoming events. She also provided reports on meetings attended by the Director, grant applications, building issues, and ongoing library functioning.

- Newsletter for next three months almost complete due to reschedule of Jams and Salsa class. String Art class and Luminaries class were filled. Pushing the Limit Series – Book "The Boy Who Harnessed the Wind" discussion December 18, 2017.
- Bus trip to Chicago and Craft Show of handmade and homemade goods were very successful and well attended.
- Toys for Tots box in the library has been filled and picked up. Another box will be available until December 19, 2017.

- Library closed January 1, 2018.

Township Board Meeting: The next meeting is December 28, 2017. XXX will attend this meeting. Brock, Vote and Schafer attended the previous meeting and provided a 3-minute summary of current events and programming. Vote also requested immediate action be done to repair/replace the library air conditioning units.

Committee Reports: None.

OLD BUSINESS:

1. Air conditioning Unit – Schafer stated repairs/replacements have been ordered

NEW BUSINESS:

1. Patron request: Outstanding fines be waived for her services provided to the library. Schafer will monitor.
2. Millage Renewal: Shirley Bruursema explained process.
3. Room Rental Policy: Review of Community Room Rental Policy as written in the Dorr Township Library Policy Manual and Meeting Room Policy from American Library Association.

Adjournment: Vote motioned, Gibson seconded to adjourn at 8:30 pm. All yes. Motion carried.

Next regular meeting: January 15, 2018 at 7:00 p.m. at the library.

Submitted by Sara Rydman